



## Facilitator notes: Module 4 – Creating a narrative brief for co-creators

### What are the aims of the module?

The aim of the module is to get ready for the co-creation sessions at your museum. Where the last module focused on preparing the practical resources that your co-creators will need for their workshops, this module will help you to prepare all the contextual resources to enable your co-creators to develop multisensory interpretation for your museum.

### What is in this module?

#### **Pre-workshop activities**

Depending on the scope of your project, how you approach creating your narrative shortlist will differ slightly. Depending on how far along the development process you are starting the co-creation process (we believe the earlier the better!) you might have already established the narratives of your exhibition/gallery/museum. This will be your narrative shortlist that you need to refine down to three to present to the co-creators.

If you are able to be more flexible however, this is an excellent opportunity to look at what narratives are missing from your museum or need enriching using the second pre-workshop activity below.

| What is it?   | Type of activity   | What format is it available in? | How long will it take to do? |
|---|--|---------------------------------|------------------------------|
| Keep working on your “task force” assignments.      | Individual/task force  | To be discussed in workshop 3   |                              |
| Identify narratives for your co-creators to work on | Individual (each participant to bring a maximum of three narratives to the workshop) | Worksheet                       |                              |

## Workshop

- The fourth, and final, internal workshop starts with an update on the “task force” activities from the last workshop. This is a chance to check in and see what progress has been made on the creation of access resources and what still needs to be done.
- This will be followed by a group discussion (or multiple discussions depending on where you are in the development process) to start to pin down a shortlist of potential narratives that you will give co-creators. For each of the potential narratives you select, you will need to provide co-creators with some key themes.
- Following this, you will critically reflect on why you chose those narratives.
- As a group, you will then come up with a shortlist of three narratives (with a list of potential themes) for the co-creators and start to consider how you will present this information to them in the co-creation sessions.

|   |         |
|---|---------|
| <b>Updates</b>  |         |
| "Task force" updates  | 20 mins |
| <b>Creating a narrative shortlist</b>                         |         |
| Part A: Shortlisting narratives                               | 15 mins |
| Part B: Select 3 narratives that you will give to co-creators | 25 mins |
| <b>Break – 15 mins</b>  |         |
| Part C: Consider your positionality                           | 15 mins |
| Part D: Write a brief for your co-creators                    | 35 mins |
| Round-up and plans for the next session                       | 10 mins |

### Post-workshop activities

There is a post-workshop reflective log for participants and there may also be other tasks left outstanding which need to be completed before the first co-creation session.

| What is it?  | Type of activity      | What format is it available in?     | How long will it take to do? |
|--|-----------------------|-------------------------------------|------------------------------|
| A reflective log                                       | Individual            | Screen readable/printable worksheet | Approx. 10 mins              |
| Follow up work on co-creation resources (if necessary) | Individual/task force | To be discussed in the workshop     |                              |

### What do you need to do for this module?

- Send a pre-workshop email to the participants (draft included), including information about the pre-workshop activities
- Read the facilitator notes for the workshop

- Prepare the materials for the workshop (as detailed in the Workshop facilitator notes)
- After the workshop – send the post-workshop email to the participants (draft included), including the post-workshop activities.